



Make a complaint

You can use the form below to help you write a complaint. Give this to your school or education regional office in person, by email or by mail. Making a complaint can be overwhelming. Contact your school, education regional office or phone the complaints advice line on 1800 655 985 if you need support with the complaint process. To make a complaint online, or to understand the complaints process visit education.wa.edu.au/complaints

Your details

First name Surname

Phone Email

Address

What is your preferred method of contact? Phone Email Mail Face-to-face

Details of your complaint

Is your complaint about a school, residential college or other area of the Department of Education? Yes No

If yes, provide the name

Does your complaint involve a staff member? Yes No

If yes, provide the staff member's name

If your complaint involves a child in your care please provide their full name and date of birth.

Child's name Date of birth / /

When did this happen? / /

What happened?

Large text area with horizontal dotted lines for writing the complaint details.

You will be contacted by your preferred method to keep you informed of the progress and outcome of your complaint. If you need more space, please use the reverse of this form.

