C:\Users\e4096732\AppData\Local\Microsoft\Windows\INetCache\Content.Word\CC BY BC letter.png

ADVANCE DETERMINATION

SEEKING ADVANCE DETERMINATION TO ESTABLISH A NEW NON-GOVERNMENT SCHOOL OR TO MAKE A SIGNIFICANT REGISTRATION CHANGE TO AN EXISTING REGISTERED SCHOOL

FROM 1 APRIL 2020

# Background

Section 157A of the *School Education Act 1999* (the Act) provides for an application to be made to the Minister for Education for an advance determination about a school planning proposal.

This application is for a governing body wanting to establish a new non-government school or to make a significant registration change to an existing non-government school.It is based on the Minister for Education and Training’s [Advanced Determination Policy Direction 2019](https://www.education.wa.edu.au/dl/g10dxj?t=1575250311808) (Policy Direction).

# Making an application

This application form has been approved by the Minister for Education and Training and must be used for making an application for advance determination.

**Part A** addresses the timing of the proposed change, applicant information and summary of the proposal.

**Part B** requests information related to considerations listed in clause 6 of the Policy Direction. These are the matters the Minister, depending on the circumstances, will take into account in determining an application for an advance determination.

**Part C** is relevant **only** to applicants seeking to establish a new CARE school or make a significant registration change of an existing CARE school.

Prior to making an application, applicants are advised to familiarise themselves with the Act, in particular, Part 4 Sections 156, 157A, 157B, 157C, 157, 158A, 158, *School Education Regulations 2000* (particularly regulations 129 and 130) and the Policy Direction.

Applications are to be made to the Minister for Education. The Minister may, in writing, request the governing body to provide further information relevant to the application.

# Timeframes to be taken into account

## Submitting this application

Section 157A of the Act provides for an application to be submitted **at least 18 months** **before** it is intended to implement the proposal. Should you intend to lodge an application less than 18 months before implementation of the proposal, you must seek, in writing, prior approval from the Minister.

The request in writing must:

* be made by the Chair of the governing body
* indicate the date for implementing the proposal
* provide a brief summary of the proposal
* describe how the governing body will ensure the shorter timeframe for implementing the proposal will be met (e.g. a project plan)
* specify the reasons for seeking approval from the Minister to lodge an application less than 18 months before implementation of the proposal.

The Minister will notify the governing body in writing of his approval/non approval of the request.

## Notification received about a decision on advance determination

Section 157(2) of the Act provides for the Minister to notify the applicant of his decision as soon as practicable after the decision is made, but in any event not later than **6 months** after the application is made.

# Submission

## Submission:

Minister for Education; Aboriginal Affairs; Citizenship and Multicultural Interests

5th Floor, Dumas House

2 Havelock Street

WEST PERTH WA 6005

or

## [Minister.Buti@dpc.wa.gov.au](mailto:Minister.Buti@dpc.wa.gov.au)

## Enquiries:

Non-Government School Planning

T: (08) 9441 1906

E: [ngsregulation.planning@education.wa.edu.au](mailto:ngsregulation.planning@education.wa.edu.au)

# Part A

## Legal entity

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Governing body details** | | | | | | | | |
| Governing body name | Click/tap to enter text. | | | | | | | |
| Type of legal entity | Click/tap to enter text. | | | | | | | |
| Chair of governing body | Click/tap to enter text. | | | | | | | |
| Street address | Click/tap to enter text. | | | | | | | |
| Suburb | Click/tap to enter text. | | | | | Postcode | | Click/tap to enter text. |
| Postal address (if different to street address) | Click/tap to enter text. | | | | | | | |
| Suburb | Click/tap to enter text. | | State | | Click/tap to enter text. | Postcode | | Click/tap to enter text. |
| Australian Business Number (ABN) or Australian Company Number (ACN) | | Click/tap to enter text. | | | | | | |
| Email address | Click/tap to enter text. | | | Website address | | | Click/tap to enter text. | |
| Contact name | Click/tap to enter text. | | | Telephone number | | | Click/tap to enter text. | |
| Contact email address | Click/tap to enter text. | | | | | | | |

## Existing school details (if applicable)

|  |  |  |  |
| --- | --- | --- | --- |
| School name | Click/tap to enter text. | | |
| Street address | Click/tap to enter text. | | |
| Suburb | Click/tap to enter text. | Postcode | Click/tap to enter text. |
| Postal address (if different to street address) | Click/tap to enter text. | | |
| Year levels registered | Click/tap to enter text. | | |

## paperclip icon Attach details of existing campuses.

## Proposed new school or significant change

|  |  |  |  |
| --- | --- | --- | --- |
| School/Campus name | Click/tap to enter text. | | |
| Street address | Click/tap to enter text. | | |
| Suburb | Click/tap to enter text. | Postcode | Click/tap to enter text. |
| Postal address (if different to street address) | Click/tap to enter text. | | |

## Contact details for this application

|  |  |  |  |
| --- | --- | --- | --- |
| Contact name | Click/tap to enter text. | Telephone number | Click/tap to enter text. |
| Position title | Click/tap to enter text. | Email address | Click/tap to enter text. |

## Planning proposal type

This application is seeking to:

|  |  |
| --- | --- |
|  | establish a new non-government school |
|  | make a significant registration change to an existing non-government school |

## Date of proposed change

**Note: applications submitted less than 18 months before implementation of the proposed change will not be accepted without prior approval of the Minister.**

When is the proposed implementation date of the planning proposal, which is the subject of this application?

On **the select day of select month in the year select year**

paperclip iconAttach a project plan identifying how the planning proposal will meet the proposed implementation date.

## Planning proposal

|  |
| --- |
| Provide a brief overview of the planning proposal  Click/tap to enter text. |

## Mission statement

|  |
| --- |
| Provide a brief overview of the mission and goal of your organisation more generally and in relation to this proposal  Click/tap to enter text. |

## Educational programs

|  |
| --- |
| Provide a brief overview of the educational philosophy and curriculum/s in relation to this application  Click/tap to enter text. |

## Mode of delivery

|  |
| --- |
| Provide a brief overview of how the educational curriculum/s is/are intended to be delivered, i.e. face-to-face in a class-room setting, online, etc.  Click/tap to enter text. |

## Current enrolments (if applicable)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Year** | **PK** | **K** | **PP** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **Total** |
| **select year** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **0** |

## Projected enrolments for the first five years of operation

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Year** | **PK** | **K** | **PP** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **Total** |
| 1st year | **select year** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **0** |
| 2nd year | **select year** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **0** |
| 3rd year | **select year** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **0** |
| 4th year | **select year** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **0** |
| 5th year | **select year** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **0** |

## Anticipated maximum enrolments

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Year** | **PK** | **K** | **PP** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **Total** |
| **select year** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **0** |

## Projected number of boarders in the first five years of operation (if applicable)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Year** | **PK** | **K** | **PP** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **Total** |
| 1st year | **select year** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **0** |
| 2nd year | **select year** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **0** |
| 3rd year | **select year** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **0** |
| 4th year | **select year** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **0** |
| 5th year | **select year** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **0** |

## Anticipated maximum number of boarders (if applicable)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Year** | **PK** | **K** | **PP** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **Total** |
| **select year** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **0** |

# Part B

In assessing a school planning proposal, the Minister, or Panel on behalf of the Minister, will consider the extent to which and the manner in which it contributes to the diversity of schools and educational choices.

|  |  |
| --- | --- |
| paperclip icon | Map/s defining the catchment area for the proposal |
|  | Fee structure, including ancillary and incidental costs likely to be incurred by parent/guardian for a child enrolled per academic year (e.g. building levies, resources fees, incursions and excursions) and family discount/s, if any. |
|  | Information to support projected enrolments, which might include numbers of expressions of interest received grouped by residential suburb, current enrolment numbers (for registered non-government schools) grouped by residential suburb, etc. |
|  | How this planning proposal is similar and different to existing schools in the defined catchment |
|  | How this planning proposal will contribute to educational choices in the proposed catchment area |
|  | Any other relevant information |

# Part C: CARE School

## In assessing a school planning proposal, the Minister, or Panel on behalf of the Minister, will consider the way in which the proposed CARE school or campus and its staff and students will interact with transport infrastructure, recreational facilities, schools, education and care services and other facilities within the catchment area.

## This application is seeking to

|  |  |  |
| --- | --- | --- |
|  | establish a new CARE school where the proposed catchment area does not coincide with or overlap that of an existing or planned CARE school | paperclip icon Discussions/agreements with school sector organisations, surrounding schools and district education offices regarding referrals to the CARE school and opportunities for collaboration.  Engagement with wrap-around support and welfare services.  How proposed students will travel to and from the proposed CARE school or campus.  What recreational facilities, schools, education and care services will be used by the proposed CARE school or campus.  Any other relevant information. |
|  | add a campus to a registered CARE school where the proposed additional catchment area does not coincide with or overlap that of another existing or planned CARE school. |
|  | relocate a CARE school or a campus of a CARE school where the proposed new catchment area does not coincide with or overlap that of an existing or planned CARE school. |
|  | do none of the above. | No additional information required. |

# Declaration

This application is made by me on behalf of Click or tap here to enter text..

By seeking an advance determination, I understand that the Minister, or the Panel on behalf of the Minister as directed, will consult as required by regulation 130 of the Regulations, with respect to every application with the following exceptions:

1. an application to establish a new CARE school where the proposed catchment area does not coincide with or overlap that of an existing or planned CARE school;
2. an application to add a campus to a registered CARE school where the proposed additional catchment area does not coincide with or overlap that of another existing or planned CARE school;
3. an application to relocate a CARE school or a campus of a CARE school where the proposed new catchment area does not coincide with or overlap that of an existing or planned CARE school; and
4. an application to relocate a registered school or a campus of a registered school within its existing catchment area.

If consultation is required, I permit information contained in this application to be referred to third parties, including the Non-Government Schools Planning Advisory Panel and those required to be consulted by regulation 130 of the Regulations.

I acknowledge that the Minister may, in writing, request the governing body to provide such further information relevant to the application as the Minister requires. I also acknowledge that the Minister may refuse to consider this application if the governing body does not comply with a request for further information relevant to this application.

I declare that, to the best of my knowledge and belief, all of the information provided in and with this application is true and correct.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Click or tap here to enter text. | | | Click or tap here to enter text. | | | Click or tap to enter a date. | |
|  | Chair (Name) |  | | Signature |  | | Date | |

Submit to

Minister for Education; Aboriginal Affairs; Citizenship and Multicultural Interests

5th Floor, Dumas House

2 Havelock Street

WEST PERTH WA 6005

or

[Minister.Buti@dpc.wa.gov.au](mailto:Minister.Buti@dpc.wa.gov.au)