appendix j. EMERGENCY NEXT OF KIN CONTACT DETAILS

Complete details of emergency/next of kin contacts in Australia must be left on file with the employee’s Line Manager or with the relevant officer in the central office/regional education office/school. Such information will not be accessed unless and until there is a situation requiring medical care and/or evacuation.

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| Purpose Of Travel:: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |
| Emergency Contact For:  |  |
|  (Name of Person Travelling). |
| Next Of Kin: | Name |  |
| Daytime Contact |  |
| After Hours Contact |  |
| Mobile Number |  |
| Relationship |  |
|  |  |  |
| Other Emergency Contact: | Name |  |
| Daytime Contact |  |
| After Hours Contact |  |
| Mobile Number |  |
| Relationship |  |