



Department of
Education

Security for Public Schools and Residential Facilities Policy

Effective date: 27 February 2024

Version: 4.1

Last update date: 14 March 2024

Table of contents

| | |
|--|----------|
| 1. Policy statement | 3 |
| 2. Policy rules | 3 |
| 3. Responsibility for implementation and compliance | 3 |
| 4. Scope | 3 |
| 5. Supporting procedures | 3 |
| 6. Related documents | 3 |
| 7. Contact information | 5 |
| 8. History of changes | 5 |
| 9. More information | 7 |
| Policy review date | 7 |
| Policy last updated | 7 |

1. Policy statement

The Department of Education (The Department) implements security measures to create a safe environment for staff, students, parents, volunteers and visitors, and to protect school and residential facility property.

2. Policy rules

Principals and college managers must implement security measures in accordance with the Security for Public Schools and Residential Facilities Procedures.

Guidance

The Department's Security and Emergency Management Section provides support, advice and consultancy to principals and college managers or their nominees on security-related issues.

3. Responsibility for implementation and compliance

Principals and college managers are responsible for implementation of the policy.

Line managers are responsible for compliance monitoring.

4. Scope

This policy applies to principals and college managers.

5. Supporting procedures

[Security for Public Schools and Residential Facilities Procedures](#)

6. Related documents

Relevant legislation or authority

[Australian Standard 3745: 2009 Planning for Emergencies in Facilities](#)

[Australian/New Zealand Risk Management Standard ISO 31000:2018](#)

[Disability Discrimination Act 1992](#)

[Emergency Management Act 2005 \(WA\)](#)

[Emergency Management Regulations 2006 \(WA\)](#)

[Financial Management Act 2006 \(WA\)](#)

[Industrial Relations Act 1979 \(WA\)](#)

[Public Sector Management Act 1994 \(WA\)](#)

[School Education Act 1999 \(WA\)](#)

[School Education \(Student Residential Colleges\) Regulations 2017 \(WA\)](#)

[School Education Regulations 2000 \(WA\)](#)

[Security and Related Activities \(Control\) Act 1996 \(WA\)](#)

[Western Australian Procurement Rules - General Procurement Direction 2021](#)

[Surveillance Devices Act 1998 \(WA\)](#)

[Work Health and Safety Act 2020 \(WA\)](#)

[Work Health and Safety \(General\) Regulations 2022 \(WA\)](#)

Related Department policies

[Community Use of Public School Facilities](#)

[Duty of Care for Public School Students](#)

[Incident Management on Department of Education Sites](#)

[Risk and Business Continuity Management](#)

[Visitors and Intruders on Public School Premises](#)

[Work, Health and Safety](#)

Other documents

[Assets and Resources Manual \(staff only\)](#)
[Australia and New Zealand Police Recommendations for CCTV systems](#)
[Keeping our Workplace Safe](#)
[Manage cleaning and hygiene at your school \(staff only\)](#)
[Register your CCTV details](#)
[Safeguard school money and property \(staff only\)](#)
[The Principal's Guide to Bushfire](#)
[Western Australia Closed Circuit \(CCTV\) Guidelines](#)

7. Contact information

Policy manager:

Director, Asset Planning and Services

Policy contact officer:

Manager, Security and Emergency Management

T: (08) 9264 4825

Technical and Electronic Security Consultant

T: (08) 9264 5046

Security and Emergency Management Section

T: (08) 9264 4632 or (08) 9264 4771 (24 hours)

School Watch:

T: 1800 177 777 (freecall)

Western Australia Police Force

T: 131 444 or 000

8. History of changes

| | |
|---------------------------|---|
| Effective date | 13 January 2011 |
| Last update date | 3 October 2018 |
| Policy version no. | 2.1 |
| Notes | Minor changes to include reference to Public schools D18/0151652. |

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|--|---|
| Effective date | 14 May 2019 |
| Last update date Policy version no. | 3.0 |
| Notes | This policy has undergone a major review. Approved by the Director General at Corporate Executive on 20 March 2019. |

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|---------------------------|---|
| Effective date | 14 May 2019 |
| Last update date | 4 May 2023 |
| Policy version no. | 3.1 |
| Notes | Minor changes to update Related Documents and policy contact officer details (D23/1109923). |

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| Effective date | 27 February 2024 |
| Last update date Policy version no. | 4.0 |
| Notes | Major review undertaken. Endorsed and signed by the Director General on 31 January 2024. |

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|---------------------------|---|
| Effective date | 27 February 2024 |
| Last update date | 14 March 2024 |
| Policy version no. | 4.1 |
| Notes | Minor changes to update Relevant legislation or authority D24/0181201 |

9. More information

Supporting content

Procedure

[Security for Public Schools and Residential Facilities Procedures](#)

Policy review date

27 February 2027

Policy last updated

14 March 2024
